

# Above Board

January 20, 2023

Your Board of Trustees met on Monday night, January 16<sup>th</sup>. It was not an extremely long meeting, yet there are a few things to bring to your attention.

## Mid-Winter Meeting

We discussed and finalized agendas for the Mid-Winter Meetings Feb 16-18 in Grand Rapids. This year we will have two work session days, concluding with a normal Trustee meeting at 8:30a EST Saturday morning, February 18th. The topics we will be discussing are:

### Work Session One, Feb 16

#### Morning

- Reminder & Review
  - Mission
  - Long Term Vision Statement
  - Brand Message
  - Strategic Plan update

#### Afternoon

- Rental Concerns and Potential Policy Discussion
- Board of Assessor Update
- Finance Policy Changes
  - New Fee Structure Recommendations
  - Water meter billing plan
  - What happens if a program or committee performs better or worse than its budget

### Work Session Two, Feb 17

#### Morning

- Development: Are we ready to get ready for Bay View's 150<sup>th</sup>?
- Potential By-Law changes, if any
- Potential changes to leases (all leases will renew in 2025) or additions to Rules & Regulations, if any

#### Afternoon

- Determine BoT Priorities for FY2023
- Determine Executive Director Priorities for FY2023
- Determine Committee and Staff Priorities for FY2023
- Storm Water Runoff Presentation (The presentation will be recorded and put behind the member wall. Members will be notified when it is available.)

### Board of Trustees Meeting, Feb 18 morning, 8:30a EST

- Usual reports, plus...
- Review Board policies from 2020 or older

- Personnel (Caldwell)
  - Investment (Reed)
  - Finance (Breisach & Willingham)
- Chautauqua Admin Budget and finalize FY2023 budgets Review and Approval (Breisach & Willingham)
- ADA Priority Recommendations (Kilkenny & Wyatt)
- Master Naming Plan (M.Hansen)
- Jubilee Update (K. Hansen)
- Ad hoc Committee on Communications Recommendations (Woods)

## Buildings & Grounds Update

- Water meter installation is finally complete!
- Engineers have begun work this month designing how we will resolve the erosion problem at the west end of the sheet pile that protects the Rec Building and what the floating dock for safe drop-off and pick-up for powerboats will look like at the end of the pier. Once the designs are approved, they will be submitted for permit.
- We expect the delivery of the new campus lights by the end of the month. Contractors have been asked to bid on burying campus electrical lines and bringing power to the locations of the new lights.
- Jake is working with an architect on plans for bringing the two single-stall ADA bathrooms under Wade Administration Building up to current ADA code.
- Additional wayfinding signs will be ordered for Woman's Council and Campus Club buildings.

## Bits and Pieces

- We received the final report from the ad hoc Committee on Communications and thought we would have a Q&A session to understand the report's recommendations at the meeting this week, however the Chair was not able to attend. The topic was moved to the February meeting agenda.
- We approved the receipt of a \$24,000 grant from the State of Michigan for our Performing Arts program.
- We continue to work with our attorneys to understand financial and organizational changes we need to make to fulfill our obligations under our independent 501(c)(3) non-profit designation. As we learn more about what needs to be done, we will be sure to let members know.
- With the FY23 changes being made by the Board of Assessors regarding cottage assessment values that guide how the real estate tax bill will be apportioned, FY23 changes recommended by the Finance Committee regarding the new fee structure now that water/sewer use will be billed separately for each cottage, and additional fee changes required by our 501(c)(3) designation, the Trustees will delay conversation about legal reorganization of the Association until after FY23. Adding a legal reorganization on top of all the financial changes this year would be simply too much for the finance department.