



BAY VIEW ASSOCIATION OF THE UNITED METHODIST CHURCH

Memo

To: Committee Chairs
From: Barbara Pfeil, Executive Director *BKP*
Cc: Program Directors, Lisa Thompson, Karl Hansen, Zach Panoff
Date: November 23, 2022
Subject: 2022 Calendar Study / Scheduling for 2023 Programs & Events

2023 Comprehensive Bay View Association Calendar

In a separate email, I am forwarding an Excel file with 2022 calendar views that Zach Panoff created as a springboard for identifying opportunities to enhance scheduling for our 2023 Assembly Season as well as pre-season / post-season classes, lectures, and events. The pages have color-coded time blocks that identify programs, social clubs, and events. These pages summarize:

- 1) Weekdays before 5 p.m.
- 2) Weeknights after 5 p.m.
- 3) Weekends – all day

Our goal is to build a comprehensive calendar for all Bay View Association activities in 2023. We desire to facilitate communication about scheduling needs across program and club areas and to help minimize missed participation for members and guests due to scheduling conflicts.

Zach Panoff will be the primary coordinator for scheduling programs and events because he must collect this information for the summer program. We intend to share iterations of a comprehensive 2023 calendar with you. Please send Zach all 2023 dates / times that you have planned- or are contemplating by December 15th. We will share the first look at our 2023 comprehensive calendar by January 12, 2023.

Our Education Director and Committee will strive to be mindful of the number of classes offered between 9 a.m. and 4 p.m. on weekdays during the 8-week Assembly Season. They may find opportunities to offer some classes during pre- and post-season weeks or in the evening.

I am leading meetings with the Directors of Performing Arts, Recreation, Education, and Worship in order to ensure that the team is coordinating overall timing for events, lectures, and performances to the extent possible.

2023 Bay View Association Inter-program ideas:

The program directors met with me this week and discussed the following potential inter-program themes / activities:

- Neighborhood porch chats (one Thursday in June, in July, in August)
 - Possible music festival student cottage concerts or neighborhood park concerts
 - Child friendly activities available in neighborhood parks
- Intergenerational Woods Walk – Year 2
- History of Boat Building in Michigan
- Good Stewards of our local and global environments = good neighbors & Environmental Education for Children
 - Reference Big Read book: Guardians of the Trees: A Journey of Hope Through Healing of the Planet by Kinari Webb
 - Reference Bridges book: The Adventure Gap by James Edward Mills
 - Cottage Garden and Rain Garden walks
 - Invite local environmental organizations to participate

We welcome your committee or club to join Bay View's inter-program efforts in 2023, either by participating in the inter-program ideas listed above or by offering another theme that allows for multiple program involvement. Please send your collaboration ideas to me in December.

Share Your Committees' Ideas / Plans for 2023 with Other Bay View Committees and Clubs

All Committee Chairs are invited to be in dialog with one another by sharing programming ideas and dates for 2023. (You may use "Reply All" to this email.) I am happy to participate in your committee meetings via Zoom this winter.

I plan to communicate with you via memos similar to this from October through April in order to facilitate opportunities for shared ideas, collaboration, and planning assistance.

Wishing you a delicious and blessed Thanksgiving.